

ATTORNEY: _____ STATE BAR NO: _____ PARTY WITHOUT AN ATTORNEY: _____ FIRM NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____ E-MAIL ADDRESS (OPTIONAL): _____ TELEPHONE NO: _____ ATTORNEY FOR (NAME): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF MONTEREY	
PEOPLE OF THE STATE OF CALIFORNIA v. DEFENDANT: _____	
REQUEST TO APPEAR OR ATTEND REMOTELY – CRIMINAL / TRAFFIC	CASE NUMBER: _____
<p style="text-align: center;">INSTRUCTIONS</p> <p>A person may only appear for or attend court remotely if provided by law and if prior express authorization has been granted. (See Local Rules of Court, rule 1.9.) To submit a written request for express authorization using this form, complete and file it with the Monterey County Superior Court no later than close of business two (2) court days before the hearing. For traffic matters, file this form in the Marina Division. For all other criminal matters, file this form in the Salinas Division.</p> <p>An attorney may make a request on another’s behalf by completing and filing this form with the court no later than close of business two (2) court days before the hearing.</p> <p style="text-align: center;">NOTICE</p> <p>A person appearing for or attending court remotely must conduct themselves as if they were in person. The court may require an in-person appearance for any of the reasons provided in Penal Code section 977 subd. (f), or to provide for the effective management or orderly conduct of the proceedings.</p> <p>All persons appearing for or attending court remotely must have a sufficiently strong internet connection to ensure clear transmission of audio and video. They must be familiar with the court’s remote application, including having the ability to enable/disable video, mute/unmute audio, and must ensure their full name appears on screen. Appearances by audio-only are not permitted.</p> <p>Photographing, recording, or broadcasting the court hearing is strictly prohibited. (California Rule of Court, rule 1.150(c).)</p>	

1. The proceeding is a *(type of hearing, if known)*:
 on *(date)*: _____ at *(time)*: _____ in *(department)*: _____
 before *(name of judicial officer, if known)*: _____
2. Person(s) requesting to appear or attend remotely *(provide name(s) in the appropriate locations below. If more space is needed, attach an 8 1/2-by-11-inch sheet of paper with the additional names and write “Item 2 – Additional Persons” at the top)*:
 - a. Prosecutor: _____
 - b. Prosecution staff: _____
 - c. Defense Counsel: _____
 - d. Defense staff: _____
 - e. Other Attorney: _____
 - f. Defendant: _____
 - g. Family of defendant or other supporters: _____
 - h. Witness(es): _____
 - i. Victim(s): _____
 - j. Family of Victim(s) or other supporters: _____
 - k. Other *(provide role in proceedings and name)*: _____

3. Briefly describe the reasons for this request: _____

4. For the above reasons, I request permission for the person(s) identified in Item 2 to appear or attend remotely at the proceeding identified in Item 1. I understand that any person appearing or attending remotely must abide by the NOTICE above and all applicable laws, rules of court, and orders.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)

▶ _____
(SIGNATURE)

(THIS AREA FOR COURT USE ONLY)

COURT ORDER

GRANTED as to all persons in Item 2.

GRANTED as to the following persons: _____

DENIED as to all persons in Item 2.

OTHER ORDERS: _____

Date: _____

(NAME OF JUDICIAL OFFICER)

▶ _____
(JUDICIAL OFFICER'S SIGNATURE)